



**NEW ENGLAND
SAILING CENTER**

401-619-1697
NESAILINGCENTER.COM

Skipper's Checklists

Before Getting Underway

- Everything is stowed safely and all lockers and doors are closed or securely fastened.
- All hatches are closed tightly.
- Heads are pumped out and dry.
- Engine checks have been performed.
- Bilges are dry.
- Swim ladder is stowed.
- Sheets and sails are ready- sail cover is unzipped, main halyard is attached; reefs have been put in or are ready to be shaken out,
- Dinghy outboard is firmly secured to the dinghy and is tilted and ready for towing.
- Dinghy has been unlocked and the painter has been shortened and ready for departure.
- All items in dinghy such as oars, bailer, foot pump have been stowed or secured.
- No lines or sheets in the water.
- BBQ grill safely secured.
- Water coming out of engine is exhaust.
- Navigational instruments are switched on.
- VHF radio is switched on and tuned to channel 16.
- Anchor light is switched off.
- An up to date weather report has been listened to.
- The plan for the day has been established and communicated to all crew members and the crew has been instructed on their duties.
- A radio check has been performed.
- Run through safety equipment with all crew members, ensure life jackets, fire extinguishers, etc. are all in easily accessible places and that everyone is aware where each item is located.

While Underway

- Dinghy painter is fully extended.
- Fenders (if used) have been stowed.
- Anchor is secured with line or a pin.
- Docking or mooring lines (if used) have been stowed neatly in the cockpit locker.
- If sailing, the engine has been switched off- or if charging the batteries the engine is in neutral.
- Once sailing, reduce speed to less than 3 knots and engage reverse to stop the prop from spinning the transmission.

Getting Ready to Dock, Moor or Anchor

- Before engaging the engine check there are no lines or sheets in water.
- Engine is switched on; water is being expelled from the exhaust.
- Sails are stowed and sheets are secured so they are not flapping around.
- Dinghy painter has been shortened and the dinghy moved to either the bow or amidship away from the propeller.
- Crew has been instructed on what they are to do; hand signals have been rehearsed so no one has to shout.
- Charts and guides have been checked so that entry to the harbor/bay is clear and mooring/docking/anchoring location known. If anchoring, check the suitability of the seabed, whether you will be on a lee shore, etc.
- If docking, lines and fenders are ready.
- If mooring, a mooring line is ready, boat hook has been unlocked.
- If anchoring, 12v windlass switch is on, anchor is unpinned/untied and anchor line is free to run.

Leaving the Boat to Go Ashore

- Double check anchor, mooring or docking lines and fenders.
- All hatches have been closed.
- Check 12v panel and ensure all switches (except those required) are off.
- If at dock, the dingy is locked.
- Secure or remove all drying clothing and towels from the lifelines.

Going Off in the Dinghy

- Designate a dinghy driver for the trip. Driver must not be under the influence of alcohol
- Check you have your kill switch, padlock, anchor and oars.
- Outboard is secure and removed from tilt position.
- Check fuel line is securely attached. Pump to prime if necessary.
- Make sure life jackets are in dinghy or you are wearing them (type II). *If opting for the inflatables, these cannot be left in dinghy while ashore.*
- If using the dinghy at night, ensure you have your flashlight/headlamp and consider leaving a cockpit light on to assist in getting back to the boat.
- Start the outboard motor before untying the dinghy from the boat.

Leaving the Boat for the Final Time

- The diesel, water and dinghy gas have been filled. *If oil needs to be added to the dinghy gas, 3 oz. of oil per gallon of gas. **Please not that the winch handle opens the water tanks.***
- All garbage bags have been taken ashore and disposed of in onshore facilities.
- All lockers and storage areas have been double checked for stray items.
- All inventory belonging to boat is still on board or has been accounted for in your debrief.
- The electrical panels have been checked and all unnecessary equipment has been switched off.
- Dinghy is locked and secured to boat (if taking launch in); otherwise, dinghy is locked to dinghy dock.
- The boat is in clean condition. Dishes have been washed and left to air dry.
- Linens and towels have been put in blue bags provided and/or pillow cases and left in main salon.
- All hatches are tightly closed.

For Refueling and Water Top Offs at End of Charter

- Conanicut Marina (Ch 71) transient slips, showers
(401) 423-1556 Hours of operation: 8 am- 8 pm
- Goat Island Marina (Ch 9) transient slips, pool and showers, pump out
(401) 849-5655 Hours of operation: 7:30 am- 8 pm
- Newport Yachting Center (Ch 9)
(401) 846-1600 Hours of operation: 7:30 am- 7 pm
- Bannister's Wharf (Ch 9) transient slips, showers, pump out
(401) 846-4556 Hours of operation: 8 am- 8 pm